

# Education Stipend How To:

## Mentee's Responsibility:

1. Reach out to Mentor to get approval to practice judge at a meet. This does not have to be a meet that your mentor is attending.
2. Once Approved, go onto [gymjas.com](http://gymjas.com) and fill out the activity report so that you are covered by insurance during the meet.
3. Wear a NAWGJ uniform or dress in themed meet wear. The no leggings rule still applies if you are practice judging.
4. At the meet, you will start at an event and rotate in reverse Olympic order to see different teams / levels. (If you rotate in Olympic Order, you would follow the same team around and this is not what should be done).
5. Make sure that the head judge knows that you are there to practice judge and find out where they would like you to sit. Many times this will be back away from the table as table sizes are small at many meets. Please try to note the gymnast's number and average so that you can ask questions at the end of the rotation if there is time. Many meets are run on such a tight schedule that the only discussion time is only available during breaks between sessions. (This could also be a reason that you could be denied a practice judging experience.)
6. Be prepared for the levels that you are going to be practice judging. There are many resources on [nawgj.org](http://nawgj.org) where you can find cheat sheets / judging sheets. Your mentor can help you become prepared.
7. Be ready to learn and get tips and tricks from other judges. We all want you to succeed.
8. You will not need to sign the sanction for the meet. However, the meet director may want proof of your membership so have your card ready to show if asked.
9. The meet doesn't have to provide you with a meal between sessions so be prepared to bring food if you are staying over a meal.
10. Your meet referee for the meet will be filling out a google form stating that you practice judged. Once that is filled out, a check for \$50 per session (max \$100 for the season) will be issued to you. This can take several weeks to receive.

## Mentor's Responsibility:

1. Contact the meet referee several weeks prior to the meet with your mentee's request to practice judge.
2. Help your mentee get study / judging materials together for the levels that they will be judging.
3. Help your mentee know what to wear for the meet and explain how to rotate reverse Olympic Order. Explain to your mentee that they will not be staying with you the whole time and will only judge 1-2 rotations of each event depending on the meet format.
4. Make sure that your mentee knows what time the meet is and what levels that they will be practicing.
5. Help to answer any questions that the mentee may have about special judging situations that happened during the meet and questions that they have about their scores.

6. Be the go between with any information given by the meet referee for the meet.
7. Mentors and upper level judges also have the opportunity to earn the education stipend. Please contact the SJD or education chair to help set up practice judging opportunities at meets where you are not judging.

#### Meet Referee Responsibilities:

1. Contact the meet director to see if they can allow someone to practice judge at their meet.
2. Contact the mentor / mentee with all information.
3. Let the education chair / SJD know that someone will be practice judging at your meet so we can be looking for the google form.
4. Let the mentee know what event to start at and inform the head judges that they will have someone practice judging.
5. Fill out the Education Stipend Google Form so that the practice judge can receive their stipend.  
<https://docs.google.com/forms/d/1yHsU2Px850UyrO9qb7iE0R4DTVGBk3cU1ETTYMKvbVc/edit>

#### Head Judge Responsibilities:

1. Your primary responsibility is to judge your event and keep the meet running. Provide feedback to the person practice judging as soon as you have time. This might be between rotations or between sessions. If you are on a fast event, you might be able to give immediate feedback. Remember that this could be the first time that they have even seen this level and they are there to learn.
2. Share tips and tricks that you have learned over the years.