

**ILLINOIS NAWGJ
BOARD MEETING MINUTES
June 1, 2014**

I. The meeting was called to order by SJD, Linda McDonald at 1:00 pm CT.

II. Roll Call

Present:

Linda McDonald – State Judging Director

Mary Lou Ackman – North Assigner (until 5:30 pm)

Brooke Bennett – Judges Cup Chair

Heather Forbes – Web Site

Christi Kearns – South Assigner (via Skype)

Kathy Krebs – Administrative Assistant

Deb Tritt - Education

Sue Woloszyk - Treasurer

III. Welcome/Introduction/Attendance

A. Linda McDonald welcomed all board members to the meeting.

IV. Old Business

A. Linda reminded the Board that the minutes from the 12/8/13 Board meeting had been reviewed by each Board member with an on-line motion, second and unanimous vote affirming that the minutes were approved. The minutes were then signed by the Board members.

B. Erna Wachtel Scholarship Award – Linda McDonald

a. Linda described the research she has done with both the NCAA and the National NAWGJ office regarding the future participation of Illinois NAWGJ in this award.

b. The following is a summary of events of the Erna Award that are entered into the minutes for historical purposes.

Erna Wachtel Scholarship Award Summary

At the September 2013 meeting, the Illinois NAWGJ Board discussed making changes to the Erna Wachtel Scholarship Award. Those changes were rejected by the Erna Committee. Discussion has been going back and forth between the Erna Committee and the Illinois NAWGJ Board for months. Illinois NAWGJ wants to be certain that we are in compliance with NCAA rules and the laws of 501 c3. Evelyn Chandler, NAWGJ President, was consulted and Evelyn recommended that Illinois NAWGJ not contribute any money but maybe donate a plaque. Mary Lee Martin, NAWGJ Vice President, was also consulted and she had concerns that contributing money to the Erna award may not be in compliance with our 501 c3. Mary Lee has been provided all the information about this award and she is looking into the 501 c3 aspect of donating. Mary Lee also sits on the Fiscal Policy Committee. NAWGJ will be presenting a new NAWGJ fiscal policy at the SJD meeting in July and Illinois NAWGJ will wait until after the SJD meeting to make any decisions. Having full knowledge of the new NAWGJ fiscal policy will enable Illinois NAWGJ to make a decision on how to proceed with the Erna Award and be in compliance with the new fiscal policy.

There is no record in any past minutes of the Erna Wachtel Scholarship Award being voted into or being a part of our organization. Illinois NAWGJ has supplied the funding, paid the bills, and written the checks for this committee of judges and coaches. A decision was made May 2012 to make a donation. However, as a non-profit organization we can only donate to another non-profit and the Erna Committee does not have non-profit status so we cannot at this point write a check for this award to the Erna Committee.

Minutes of May 5, 2012

Erna Wachtel Scholarship is not part of IL-NAWGJ and the money remaining in the NAWGJ account will be given to the committee and it will be their responsibility to maintain the fund.

MOTION by Kathie Gebhardt – Erna Wachtel Judges Award and Gymnast Award will receive a donation from IL-NAWGJ based on fiscal ability. Second by Mary Lou Ackman. **VOTE:** Unanimous.

It was suggested by the Erna Committee in an email dated May 15, 2014 that quote: *“We know that no matter what the National Governing Board decides, our State Governing Board can make a decision to fund this Award and be in full compliance.”*

The actions of one state could put our entire organization at risk of losing NAWGJ's 501 c3 non-profit status. Illinois NAWGJ is committed to following all rules and regulations of 501 c3 and the direction of our National officers. We will table the Erna Wachtel Scholarship Award until our next meeting.

- c. After further discussion a motion was made:
The Illinois NAWGJ Board will Table further discussion of the Erna Wachtel Scholarship Award until after the new NAWGJ fiscal policy has been presented in Atlanta. Linda will present the National fiscal policy to the Illinois NAWG Board at next meeting of the Illinois Board. Linda is to meet with the Erna Committee to affirm the National NAWGJ directive with the committee.
Motion: Deb Tritt
Second: Christi Kearns
PASSED: UNANIMOUSLY

V. New Business

A. Treasurer's Report – Sue Woloszyk

- a. Sue Woloszyk presented a detailed accounting of Illinois NAWGJ finances.
 - 1. After discussion a motion was made:
The Treasurer's report is accepted as presented. Any member may send a request to the SJD to view the report.
Motion: Deb Tritt
Second: Brooke Bennett
PASSED: UNANIMOUSLY
- b. Sue discussed NAWGJ membership renewals. Any judge who did not work the specified amount of time during the 2013 Judges Cup will need to renew their NAWGJ membership. All other members who worked the specified time had their memberships renewed by Sue.
- c. Sue requested that the balance in the 2013 Education Fund be moved to the 2017 Education Fund.
 - 1. After discussion a motion was made:
The balance in the 2013 Education Fund shall be moved to the 2017 Education Fund.
Motion: Heather Forbes
Second: Brooke Bennett
PASSED: UNANIMOUSLY
- d. In preparation for the 2014-2015 budget, Sue presented the following:

1. Analysis of Judges Cup expenses.
 2. Comparison of Judges Cup expenses from 2013 to proposed 2014 budget.
 3. Comparison of operating budget from 2013 to proposed 2014 budget.
 4. Sue reminded everyone that the budget will be finalized at the next Board meeting.
- e. Sue suggested that name tags be purchased which will be worn by Illinois NAWGJ judges at meets. The money for the purchase of the name tags will come from the General Fund.
1. After further discussion a motion was made:
Name tags shall be purchased for all rated members and shall be paid for out of the General Fund. After the initial distribution of the name tags any individual who becomes a rated judge and is a member of Illinois NAWGJ will receive a name tag as part of their new judge benefit.
Motion: Sue Woloszyk
Second: Deb Tritt
PASSED: UNANIMOUSLY
- f. Sue suggested that an apparel gift be given to members of Illinois NAWGJ who are rated at the time of the order.
1. After further discussion a motion was made:
A customized apparel gift will be given to members of Illinois NAWGJ who are rated. The gift will be paid for out of the General Fund not to exceed \$60. Linda will contact Motion Wear for the gift.
Motion: Mary Lou Ackman
Second: Sue Woloszyk
PASSED: UNANIMOUSLY

B. Restricted Fund Report – Linda McDonald and Sue Woloszyk

- a. Linda and Sue presented a report regarding Illinois NAWGJ members whose accounts could not be reconciled as of August 2013.
1. After further discussion a motion was made:
The Board of Illinois NAWGJ on behalf of the general membership hereby approves of the recommended steps made by National NAWGJ, the SJD and Treasurer for the reconciliation of the accounts by affected members.
Motion: Brooke Bennett
Second: Kathy Krebs
PASSED: UNANIMOUSLY

- b. The SJD and Treasurer have been instructed by the Board to investigate hiring an independent auditor to audit the books on a time period yet to be determined.
 - 1. A report will be presented to the Board at its next meeting regarding an independent auditor.
 - 2. The Treasurer is to continue to carefully scrutinize Illinois NAWGJ finances and individual member funds.

C. Open Meeting for 2014 – Linda McDonald

- a. Dates were discussed for an open meeting for 2014.
 - 1. After further discussion a motion was made:
An open meeting of the membership of Illinois NAWGJ will take place at the State Congress after the last session on Saturday, June 21, 2014.
Motion: Mary Lou Ackman
Second: Brooke Bennett
PASSED: UNANIMOUSLY

D. Fall Clinic 2015 – Linda McDonald

- a. Dates were discussed for a free clinic for Illinois NAWGJ members.
 - 1. After further discussion a motion was made:
The SJD is to enter into a contracted agreement with Tom Koll to be the featured clinician for a clinic on October 3 and October 4, 2015. The clinic will be free for Illinois NAWGJ members whose membership is current.
Motion: Heather Forbes
Second: Deb Tritt
PASSED: UNANIMOUSLY

E. Judges Cup 2014 – Brooke Bennett

- a. Brooke reported on the progress of preparations for the 2014 Judges Cup.
- b. Brooke recommended that the guidelines should be changed from sessions to hours.
 - 1. After further discussion a motion was made:
The language in the Illinois NAWGJ Guidelines shall be changed from sessions to hours. Additionally the Guidelines shall specify that Illinois NAWGJ members shall work a minimum of twelve hours to have their NAWGJ memberships paid in full.
Motion: Mary Lou Ackman

Second: Deb Tritt
PASSED: 6-1

F. Memberships – Kathy Krebs

- a. Kathy reported that each Illinois NAWGJ member receives a personal email during the month of expiration reminding the member to renew their memberships.
 - 1. One member has a lapsed NAWGJ membership.
 - 2. Eight members have lapsed memberships in USA Gymnastics, Background or Safety.

G. Special Awards – Linda McDonald

- a. Linda discussed the nature of several awards that had been given in past years by Illinois NAWGJ.
- b. No action was taken.

H. Purchase of Educational DVDs – Linda McDonald

- a. Linda explained the cost of purchasing educational DVD's from the NAWGJ library.
 - 1. After further discussion a motion was made:
Illinois NAWGJ shall purchase educational DVD's from the NAWGJ library.
Motion: Deb Tritt
Second: Sue Woloszyk
PASSED: UNANIMOUSLY

I. Assigning – Linda McDonald and Kathy Krebs

- a. Linda discussed concerns that members expressed to her about judging assignments. Members also indicated a desire to have a mentoring program used during meets.
- b. Based on a review of the January through the second weekend of March meets, the judging assignments appeared somewhat unbalanced. Some judges received all of their requested weekends while other judges received significantly fewer than half of their requested meets.
- c. Assignors were asked to be vigilant in their assigning in an effort to ensure an equitable distribution of assignments.
- d. Christi and Mary Lou discussed some of the criteria used for meet assignments which will be listed in the Guidelines.

J. Guidelines Review – Deb Tritt

- a. Deb explained that she and Carrie King worked diligently to revise the guidelines.
 - 1. After further discussion the following motion was made:
All of the changes to the guidelines are accepted as written. Any further changes after the SJD meeting will be added and voted upon after the July meeting.
Motion: Sue Woloszyk
Second: Brooke Bennett
PASSED: UNANIMOUSLY

K. Sue Woloszyk commented on the need for practice judge sessions this summer.

L. The date for the next Board meeting was discussed.

M. An email discussion followed the meeting regarding the purchase of a laptop for the Judge’s Cup Chair.

- a. Permission was given by Hilary (RJD) to purchase a lap top.
- b. After discussion the following motion was made:
A lap top for the Judge’s Cup Chair shall be purchased not to exceed \$1,000.
Motion: Deb Tritt
Second: Christi Kearns
PASSED: UNANIMOUSLY

VI. Motion to Adjourn at 6:15 p.m.

- Motion: Brooke Bennett
- Second: Christi Kearns
- PASSED: UNANIMOUSLY

Respectfully Submitted,
Kathy Krebs
Administrative Assistant for Illinois NAWGJ