

**ILLINOIS NAWGJ  
BOARD MEETING MINUTES  
November 8, 2013**

I. The meeting was called to order by SJD Linda McDonald at 9:45 pm CT.

II. Roll Call

Present:

Linda McDonald – State Judging Director

Mary Lou Ackman – North Assigner

Brooke Bennett – Judges Cup Chair

Heather Forbes – Web Site

Christi Kearns – South Assigner

Kathy Krebs – Administrative Assistant

Deb Tritt - Education

Sue Woloszyk - Treasurer

III. Welcome/Introduction/Attendance

A. Linda McDonald welcomed all board members to the meeting.

B. The Board signed-off on the 9/10/13 minutes.

C. The budget was approved via an email vote on 11/3/13.

D. The purchase of a new computer for the Treasurer was approved via an email vote on 10/25/13.

IV. Old Business

A. Board members were asked to update their notebooks.

B. The proper channels for communication were reviewed.

C. A proposal of guidelines for the Senior Award will be prepared by Sue Woloszyk for Board approval.

D. Treasurer's Report

a. Education Fund as of 10/31/13

1. 73 judges are eligible for reimbursement by 12/31/13.
2. 26 of the 73 have completed full reimbursement.
3. 20 of the 73 have submitted a portion of their reimbursement.
4. 18 of the 73 have not submitted any reimbursement requests.
5. 9 judges have lapsed memberships and have forfeited reimbursement.
6. Education fund reimbursement must be requested by 12/31/13.

b. Restricted Fund/Professional Benefits as of 10/31/13

1. There were three members who had overpayment errors from the previous Treasurer which will be rectified by the end of this year's Judge's Cup.
2. There are 55 judges with balances.
3. There are individuals who are no longer members and have balances.
4. Member statements will be sent on a rolling basis each month with one-third of the membership receiving statements followed by the second one-third the next month and the final third in the third month.

c. General Fund as of 10/31/13

1. Computer was purchased and new software loaded to track budget.
2. The Tri-Report will be sent to the RJD by 11/10/13.

V. New Business

A. After Board discussion, no expiration date for reimbursement from the Restricted Fund was established.

a. A sub-committee of Kathy Krebs and Sue Woloszyk will establish a list of reimbursable items from the Restricted Fund for Board approval.

B. After Board discussion it was decided, the Restricted Fund benefits of any NAWGJ member whose membership lapses for 3 months will expire and those benefits will be returned to the General Fund. The Membership

Chair(Administrative Assistant) will notify those members whose membership has expired.

Motion: Brooke Bennett  
Second: Sue Woloszyk  
Passed: UNANIMOUSLY

- C. After Board discussion, it was decided that when a member passes an optional level test for the first time they will be given a Start Value chart from Leendamac Enterprises which will be paid for out of the Gift Fund.

Motion: Deb Tritt  
Second: Brooke Bennett  
Passed: UNANIMOUSLY

VI. Motion to Adjourn at 11:00 PM CT

Motion: Brooke Bennett  
Second: Sue Woloszyk  
PASSED: UNANIMOUSLY

Respectfully Submitted,  
Kathy Krebs  
Administrative Assistant for IL-NAWGJ