

ILLINIOIS NAWGJ
BOARD MEETING MINUTES
April 21, 2015

- I. Call to Order Linda McDonald, SJD
- A. Meeting called to order at 6:45 pm CT.
- II. Roll Call Kathy Krebs, Administrative Assistant
- Present:
Mary Lou Ackman – North Assigner
Brooke Bennett – Judge’s Cup - via Skype
Heather Forbes – Web Site
Christi Kearns – South Assigner – via Skype
Kathy Krebs – Administrative Assistant
Linda McDonald – State Judging Director
Deb Tritt – Education
Sue Woloszyk - Treasurer
- III. Welcome/Introduction Linda McDonald
- IV. Minutes Kathy Krebs
- A. The minutes from the September 21, 2014 meeting were previously approved electronically.
- IV. Old Business
- A. Erna Scholarship/NAWGJ Executive Board Linda McDonald
Decision
- a. Linda explained the National NAWGJ policy regarding the funding of scholarships.
Recommendation that Illinois NAWGJ not participate in the selection or funding process to identify a recipient of the Erna Scholarship.
Motion: Deb Tritt
Second: Sue Woloszyk
PASSED: 5 in favor
2 abstain

- B. Guidelines Revisions Deb Tritt, Education Chair
a. Deb will be working with the Ethics Committee to clarify Guidelines.
Recommendation to Table further discussion regarding the Guidelines until the August meeting.
Motion: Deb Tritt
Second: Sue Woloszyk
PASSED: UNANIMOUSLY
- C. Tom Koll Clinic Linda McDonald
a. Linda gave a progress report about the Tom Koll Clinic.

V. New Business

A. Board Member Reports

- a. Education – Deb Tritt
1. Reported that the following tasks have been completed for the Tom Koll Clinic:
 - Issued a contract to Tom Koll
 - Secured a venue
 - Prepared a preliminary budget which includes hotel costs, rental costs and food costs
 - Determined facility needs and the occupancy capacity for classroom sessions
 2. Reported that several tasks need to be completed this summer and fall:
 - Update the membership regarding the clinic
 - Determine maximum number of participants including possible out-of-state judges and their registration fee
 - Secure a block of rooms after determining the approximate number of rooms required
 - Finalize meals (2 breakfasts, 2 lunches)
 - Arrange delivery, set up, serving and clean up
 - Determine quantity of food needed to be fiscally responsible
 - Finalize delivery and set up of drinks
 - Finalize delivery, set up and return of rental equipment
 - Decide on Saturday evening activities
 - To do in August/September:
 - Prepare info to be sent with registration request
 - Send in-state registration materials and track registration
 - Send out-of-state registration materials and

- track registration
 - Confirm deliveries to site
 - Complete schedule for Koll presentations and NAWGJ open meeting
 - Prepare materials (printing of handouts) for Tom
 - To do in September/October:
 - Send confirmation of registration to all participants with detailed info (schedule, times, what is provided)
 - Secure volunteers for set up, clean up and meal service
 - b. Judge's Cup – Brooke Bennett
 1. Discussed a need for more appealing Shout Out Toys.
 2. Discussed a possible need for ideas to attract more entries.
 - c. Administrative Assistant – Kathy Krebs
 1. Reported that membership dues will expire on July 31 and all expiration dates will move to a common July 31.
 2. Reported that a few NAWGJ members have allowed their memberships to lapse.
 3. Asked to defer other items of discussion to later in New Business.
 - d. Web Site – Heather Forbes
 1. Discussed password protected parts of the web site.
 - Heather explained the difficulty she is having linking the password portion of the web site to the calendar of meets and judges event assignments.
 - e. North Assigner – Mary Lou Ackman
 1. Discussed a problem of inaccurate judging during AAU and YMCA meets.
 - f. South Assigner – Christi Kearns
 1. No report
 - g. Treasurer – Sue Woloszyk
 1. See the separate Treasurer's Report
- B. Treasurer's Report Sue Woloszyk, Treasurer
- a. Discussed the Treasurer's Report.
Recommendation to accept the Treasurer's report.
 Motion: Deb Tritt
 Second: Heather Forbes
 PASSED: UNANIMOUSLY
- C. Judges Cup Report – 2014 Sue Woloszyk
- a. Discussed the Judge's Cup Profits.

Recommendation to round up the total hours worked at Judges Cup to the nearest whole number.

Motion: Sue Woloszyk

Second: Deb Tritt

PASSED: UNANIMOUSLY

b. **Recommendation to accept distribution of proceeds from Judge's Cup as amended by the Treasurer.**

Motion: Sue Woloszyk

Second: Deb Tritt

PASSED: UNANIMOUSLY

- D. Membership Renewal from 2014 Judges Cup Sue Woloszyk
a. Discussed membership renewal.

Recommendation to approve paying 47 memberships to NAWGJ. Judges who worked the required amount of time at the 2014 Judges Cup are eligible to have their NAWGJ membership paid by Illinois NAWGJ.

Motion: Sue Woloczyk

Second: Deb Tritt

PASSED: UNANIMOUSLY

- E. Budget Error – Tom Koll Clinic Sue Woloszyk

- a. Reported that a small error in the Tom Koll budget was corrected.

- F. Tom Koll Clinic Kathy Krebs

- a. Discussed how North Dakota judges are financially unable to host a judge's education clinic.

Recommendation to offer North Dakota judges free registration and available hotel rooms for the Tom Koll clinic. Transportation and incidentals are the responsibility of the North Dakota judge.

Motion: Kathy Krebs

Second: Deb Tritt

PASSED: UNANIMOUSLY

- G. Name Tag Reorder Sue Woloszyk

- a. Discussed the reordering of nametags.

Recommendation to allow the Treasurer who will work with the Education Chair to place two orders per year (August/February) for Name tags for New Judges. If the price of the nametags increases more than 25% (increase of \$1.80) the Treasurer must receive approval from the Board. An order for Nametags for eight judges will wait until August.

Motion: Sue Woloszyk

Second: Deb Tritt

PASSED: UNANIMOUSLY

- H. Purchasing Fleece Jackets for New Members Deb Tritt
 - a. Discussed purchasing fleece jackets for new members in the future.

- I. State Congress – Judges Track Deb Tritt
 - a. Discussed the types of sessions for the Judges Track at State Congress, which is on Saturday, June 27.
 - b. Deb is making contact and contracting presenters for the State Congress.

- J. Assigning System Software Kathy Krebs
 - a. Discussed investigating the possible use of a different assigning system.
 - b. Mary Lou Ackman and Kathy Krebs will be the committee to work on getting information about a new Assigning System.
 - c. A recommendation for a new assigning system should come before the Board in August

- K. Elections Linda McDonald
 - a. Discussed requirements for Board elections and the time line for elections.

VI. Motion to Adjourn at 9:31 pm CT

Motion: Heather Forbes
Second: Mary Lou Ackman
PASSED: UNANIMOUSLY

Respectfully Submitted,
Kathy Krebs
Administrative Assistant