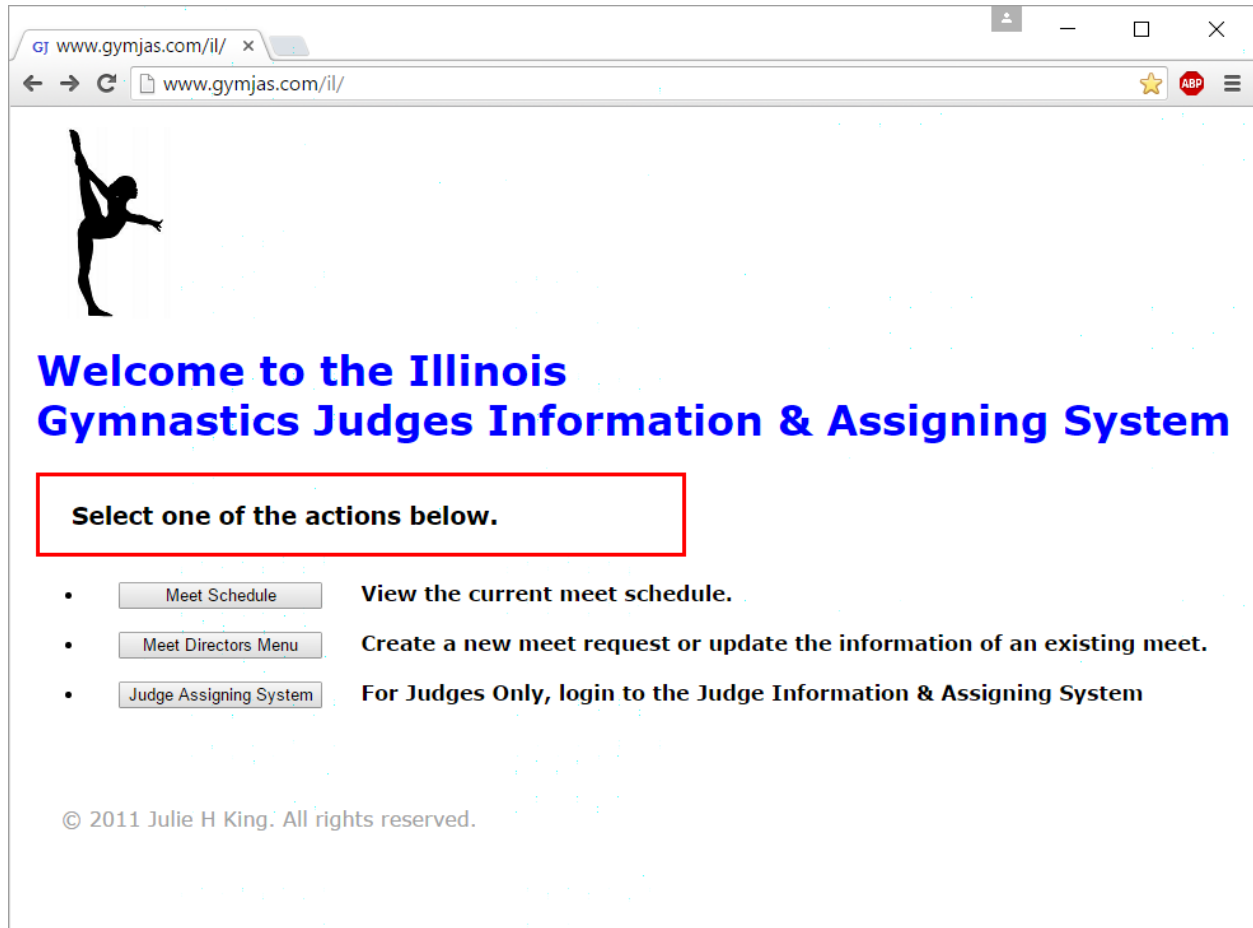


Welcome to our NEW Assigning System


1st-Time Login

Enter the system – <http://gymjas.com/IL/>



www.gymjas.com/il/

www.gymjas.com/il/



Welcome to the Illinois Gymnastics Judges Information & Assigning System

Select one of the actions below.

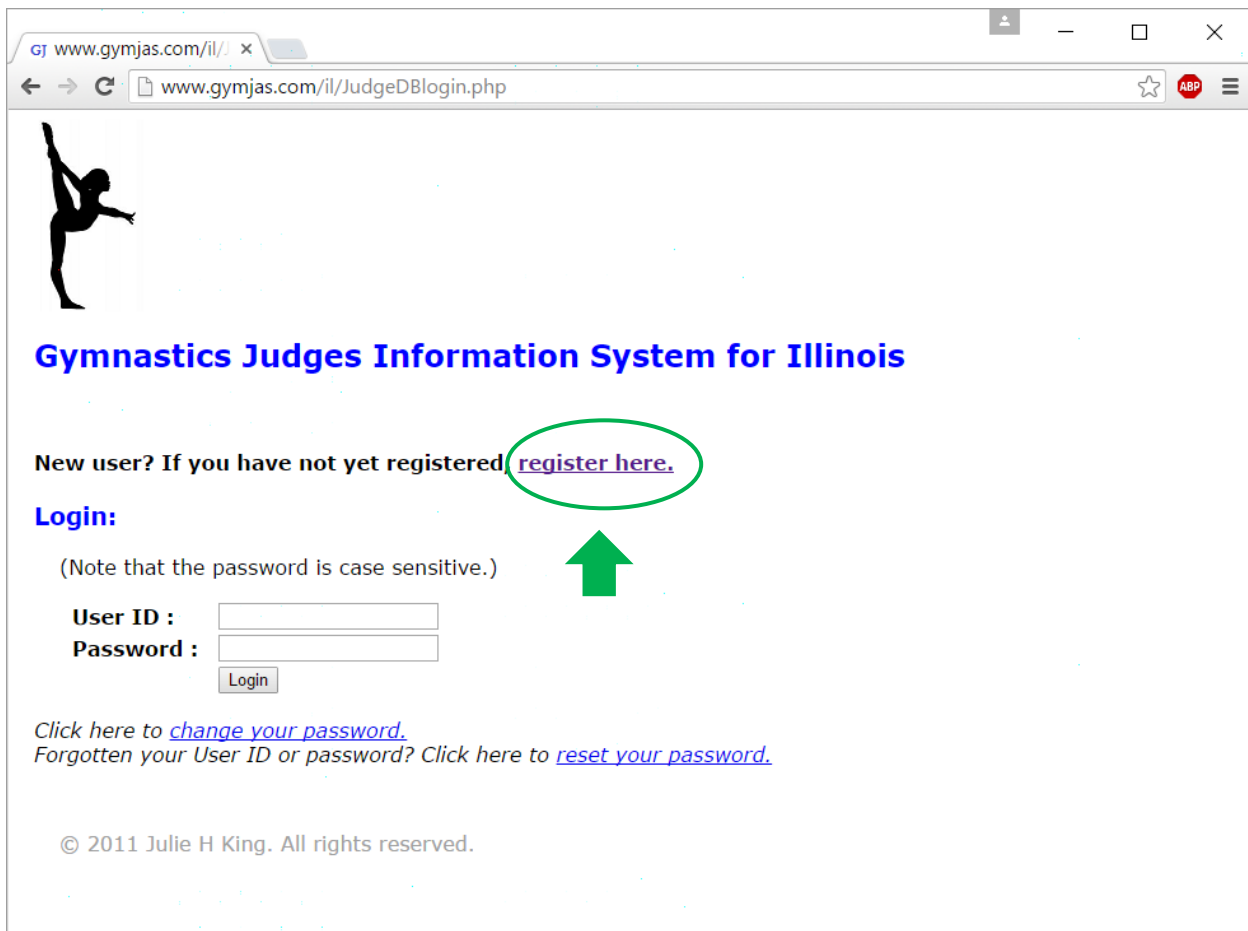
- View the current meet schedule.
- Create a new meet request or update the information of an existing meet.
- For Judges Only, login to the Judge Information & Assigning System

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Click on the JUDGE ASSIGNING SYSTEM button

- For Judges Only, login to the Judge Information & Assigning System

Click, register here



www.gymjas.com/il/ JudgeDBlogin.php



Gymnastics Judges Information System for Illinois

New user? If you have not yet registered [register here.](#)

Login:

(Note that the password is case sensitive.)

User ID :

Password :

Login

Click here to [change your password.](#)
Forgotten your User ID or password? Click here to [reset your password.](#)

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Fill in the following info:

USAG#

Create a **USER NAME**

And **PASSWORD** and Confirm

Click the **Register** button

Registration

Please create a Username and Password for this site.
Be aware that the password will be case sensitive! (A suggestion would be to use your email address as your username, though this is not required.)

USA Gymnastics number:

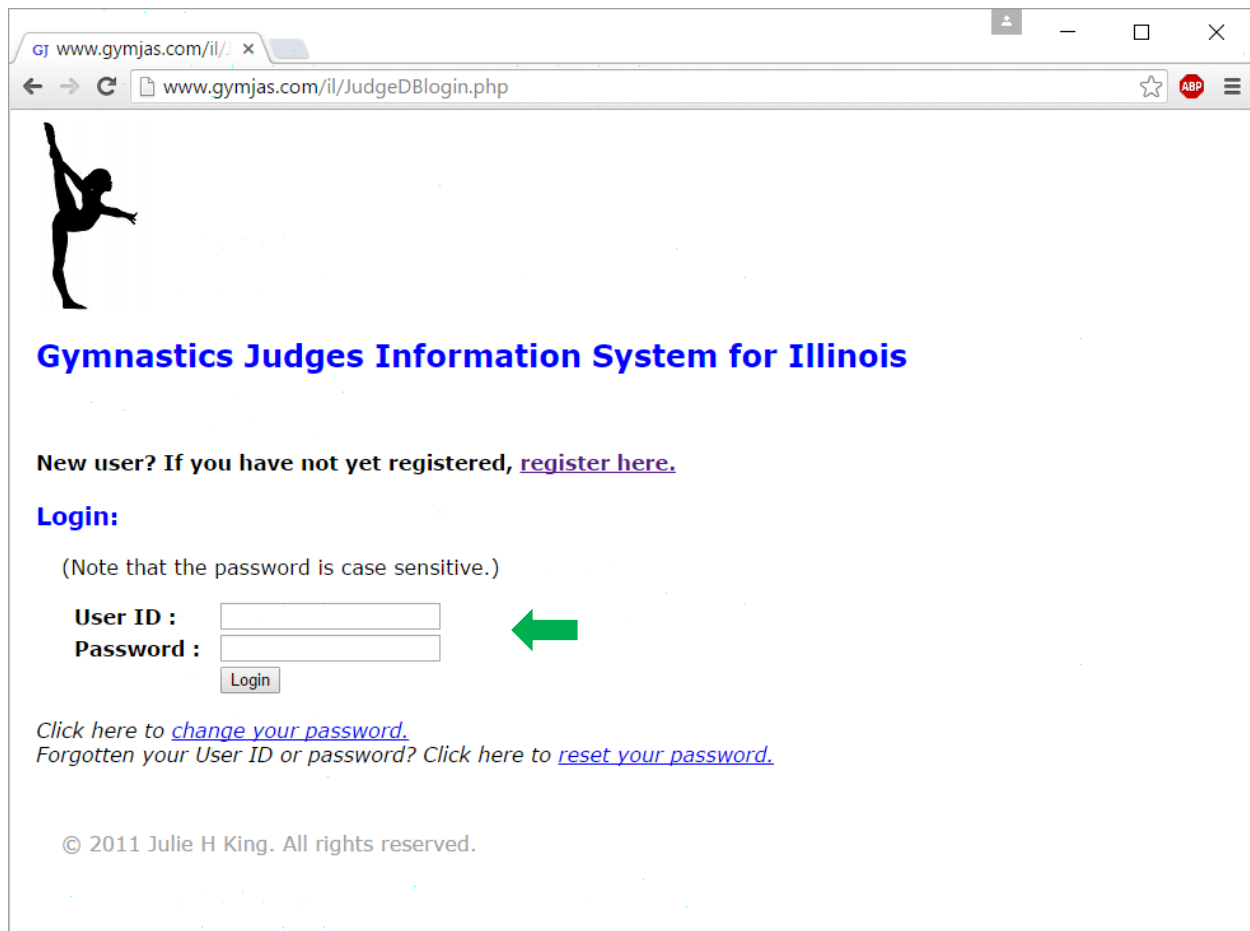
Username:

Password:


Confirm Password:

Register

Now you are ready to **Login**



www.gymjas.com/il/ JudgeDBlogin.php



Gymnastics Judges Information System for Illinois

New user? If you have not yet registered, [register here](#).

Login:

(Note that the password is case sensitive.)

User ID :

Password :

Click here to [change your password](#).

Forgotten your User ID or password? Click here to [reset your password](#).

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Updating Your Information



Welcome, Gigi!

Select one of the following functions:

- to display a full list of names with their contact information.
- Display detailed information (including address) for the following person.
- to display your own contact and membership information and make updates if required.
- to provide the dates you are available to judge.
- to see your current list of assigned meets and to confirm new assignments.
- to see available information about a meet.
- to see all judging assignments for the next 6 weeks, as available.
- to see where all the judges live.
- to see the whole season of judging assignments.
- to generate and send contracts.

On the **Welcome** page, click the **UPDATE YOUR INFO** button

- to display your own contact and membership information and make updates if required.

Please update the pink fields only

Name - spelling, if wrong

Add **AAU #**, if applicable

Affiliation - Please list all affiliations



Email address, if wrong

Cell # (please list number where others may get a hold of you for carpooling)

Home # (please list number where others may get a hold of you for carpooling)

Update address – if you have given us a **PO Box**, please update with the physical address of where you will carpool from. This field is linked to the GEO map that helps our assigners, assign more efficiently by seeing who is in similar areas to carpool.

Expiration Dates: Once your Memberships are renewed, please update this dates here. These will be verified and only judges with current Memberships will be allowed to be assigned per USAG and NAWGJ rules. Then, click to SAVE UPDATES

Your information:		<input type="button" value="Save updates"/>	
First Name:	Gigi		
Last Name:	Iavarone		
Rating:	Brevet, 4/5		
USAG Number:	18975		
NAWGJ Number:	8609750		
AAU Number:			
Affiliation:	None		
Contact Information:			
Email:	giavgymnst@cox.net		
Cell Phone:	949	573-1654	
Home Phone:	949	496-4735	
Street Address:	32471 Via Las Santos		
Street Address (line 2)			
City:	San Juan Capistrano		
State:	CA		
Zip Code:	92675		
Expiration Dates:			
USA Gymnastics expiration date:	July	31	2017
Safety Certification expiration date:	July	31	2020
Background check expiration date:	July	31	2018
NAWGJ membership expiration date:	July	31	2017
AAU membership expiration date:			

* If you believe that your rating or USAG number is incorrect as shown above, please contact the State Judging Director.

If your rating has changed or is wrong, please email Linda McDonald and she will verify it by logging onto USAG or you can expedite the process by attaching your rating card to the email or forwarding the results letter.

Entering your Availability



Welcome, Gigi!

Select one of the following functions:

- to display a full list of names with their contact information.
- Display detailed information (including address) for the following person.
- to display your own contact and membership information and make updates if required.
- to provide the dates you are available to judge.
- to see your current list of assigned meets and to confirm new assignments.
- to see available information about a meet.
- to see all judging assignments for the next 6 weeks, as available.
- to see where all the judges live.
- to see the whole season of judging assignments.
- to generate and send contracts.

to provide the dates you are available to judge.

On the **Welcome** page, click the **UPDATE YOUR AVAILABILITY** button

Availability

The dates already stored for you in the database are pre-filled. You may make updates by checking or unchecking the dates in the calendar that you are available to judge and then pushing the submit button. Since the meet schedule changes frequently, please note that the meets listed in the preferences section may change in the future and the ones you indicated as preferred may or not be available. A maximum of 2 preferences will be saved per date.

A note about preferences: Please remember that flexibility is important to allow us to meet the judging needs of the state. However, if you have a meet preference you may select it for consideration in scheduling. There is an input box at the bottom of the form for any general comment you want the Meet Assigner to see.

When you have completed your update push ----->

On this page you will see the **monthly calendars** and the **list of meets with their start dates** in a box **underneath** or to the **side**, depending on your monitor size.

August 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6
<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12	<input type="checkbox"/> 13
<input type="checkbox"/> 14	<input type="checkbox"/> 15	<input type="checkbox"/> 16	<input type="checkbox"/> 17	<input type="checkbox"/> 18	<input type="checkbox"/> 19	<input type="checkbox"/> 20
<input type="checkbox"/> 21	<input type="checkbox"/> 22	<input type="checkbox"/> 23	<input type="checkbox"/> 24	<input type="checkbox"/> 25	<input type="checkbox"/> 26	<input checked="" type="checkbox"/> 27
<input checked="" type="checkbox"/> 28	<input type="checkbox"/> 29	<input type="checkbox"/> 30	<input type="checkbox"/> 31			

Start Date	Preferences
August 27	<input checked="" type="checkbox"/> All Olympia AOGC <input type="checkbox"/> DC Gymnastics & Tumbling

September 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input checked="" type="checkbox"/> 10
<input checked="" type="checkbox"/> 11	<input type="checkbox"/> 12	<input type="checkbox"/> 13	<input type="checkbox"/> 14	<input type="checkbox"/> 15	<input type="checkbox"/> 16	<input type="checkbox"/> 17
<input type="checkbox"/> 18	<input type="checkbox"/> 19	<input type="checkbox"/> 20	<input type="checkbox"/> 21	<input type="checkbox"/> 22	<input type="checkbox"/> 23	<input checked="" type="checkbox"/> 24
<input checked="" type="checkbox"/> 25	<input type="checkbox"/> 26	<input type="checkbox"/> 27	<input type="checkbox"/> 28	<input type="checkbox"/> 29	<input type="checkbox"/> 30	

Start Date	Preferences
September 10	<input type="checkbox"/> Aftershock Gymnastics <input type="checkbox"/> Coastal Gymnastics Academy
	<input type="checkbox"/> Platinum Sports Center <input type="checkbox"/> South Bay YMCA

or

August 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6
<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12	<input type="checkbox"/> 13
<input type="checkbox"/> 14	<input type="checkbox"/> 15	<input type="checkbox"/> 16	<input type="checkbox"/> 17	<input type="checkbox"/> 18	<input type="checkbox"/> 19	<input type="checkbox"/> 20
<input type="checkbox"/> 21	<input type="checkbox"/> 22	<input type="checkbox"/> 23	<input type="checkbox"/> 24	<input type="checkbox"/> 25	<input type="checkbox"/> 26	<input checked="" type="checkbox"/> 27
<input checked="" type="checkbox"/> 28	<input type="checkbox"/> 29	<input type="checkbox"/> 30	<input type="checkbox"/> 31			

Start Date	Preferences
August 27	<input checked="" type="checkbox"/> All Olympia AOGC <input type="checkbox"/> DC Gymnastics & Tumbling

September 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input checked="" type="checkbox"/> 10
<input checked="" type="checkbox"/> 11	<input type="checkbox"/> 12	<input type="checkbox"/> 13	<input type="checkbox"/> 14	<input type="checkbox"/> 15	<input type="checkbox"/> 16	<input type="checkbox"/> 17
<input type="checkbox"/> 18	<input type="checkbox"/> 19	<input type="checkbox"/> 20	<input type="checkbox"/> 21	<input type="checkbox"/> 22	<input type="checkbox"/> 23	<input checked="" type="checkbox"/> 24
<input checked="" type="checkbox"/> 25	<input type="checkbox"/> 26	<input type="checkbox"/> 27	<input type="checkbox"/> 28	<input type="checkbox"/> 29	<input type="checkbox"/> 30	

Start Date	Preferences
September 10	<input type="checkbox"/> Aftershock Gymnastics <input type="checkbox"/> Coastal Gymnastics Academy
	<input type="checkbox"/> Platinum Sports Center <input type="checkbox"/> South Bay YMCA
September 17	<input type="checkbox"/> World Elite Gymnastics <input type="checkbox"/> Coach Pattys Gymnastics
	<input type="checkbox"/> VAFB Jets Gymnastics <input type="checkbox"/> Winner's Academy of Gymnastics
September 24	<input type="checkbox"/> Gymnastics Olympica USA <input type="checkbox"/> Precision Gymnastics
	<input type="checkbox"/> SCEGA Gymnastics <input type="checkbox"/> T.R.C. Gymnastics

Start by clicking on the days you are available on each weekend that has competitions.

Click Saturday and Sunday if you can judge the whole weekend

During the Optional Season, large competitions will start on Friday, so please give us your Friday availability in case 2-day meets get extended to 3-days. (some are already set-up for 3 days)

Click Saturday or Sunday (for that 1 day specifically)

If you want an **Either Day** choice, click on **BOTH** Saturday and Sunday and at the bottom of the form, in the “**COMMENTS**” section state that you only want to judge 1 day on each weekend.

In the **Preference Box**, click on the meets you prefer to Judge (this is just a guideline for the assignors and there is no guarantee you will be judging there)

Max of 2 preferences per weekend can be saved

After filling out your **AVAILABILITY**, make sure to put any “**COMMENTS**” you may have in the **box** at the bottom

All comments appear on every weekend for the assignor to see - try to make them **General** but if you have anything you need to convey, do it here and make sure to do it clearly and concisely. The field only holds 150 characters!

May 05	<input type="checkbox"/> Precision Gymnastics
May 13	<input type="checkbox"/> Broadway Gymnastic School <input type="checkbox"/> Cameron Family YMCA
May 20	<input type="checkbox"/> All Olympia AOGC

General comments you would like the Meet Assigner to see: (This field will hold 150 characters. For longer messages, please send an email.)

No YMCA MEETS

SUBMIT

When you are finished, please click the **SUBMIT** button at the bottom or at the top of the form.

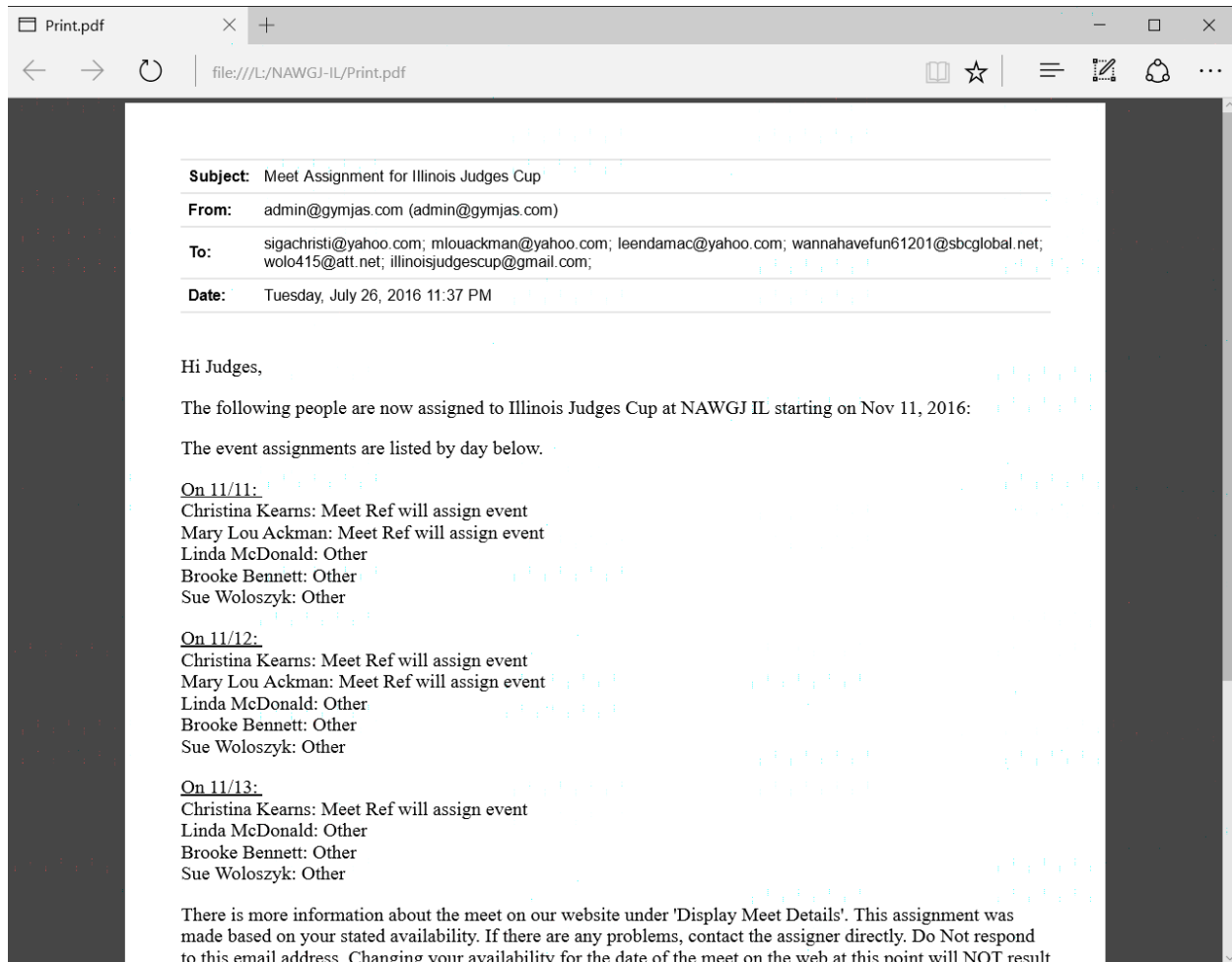
Anytime you need to make adjustments, make sure to click **submit**.

The assigner will be working on getting these meets assigned as early as October. Please update your availability as it changes.

Assignments:

- 1. When you are assigned to a meet, you will receive an email from admin@gymjas.com.**

You will receive a similar email to the one below:



- 2. Please log into the Judges Information & Assigning system and indicate your acceptance of this meet at your earliest convenience by selecting the "Display your schedule" button.**



Welcome, Debra!

Select one of the following functions:

- to display a full list of names with their contact information.
- Display detailed information (including address) for the following person.
Select the name from the list below:
- to display your own contact and membership information and make updates if required.
- to provide the dates you are available to judge.
- to see your current list of assigned meets and to confirm new assignments.
- to see available information about a meet.
- to see all judging assignments for the next 6 weeks, as available.
- to see where all the judges live.
- to see the whole season of judging assignments.
- to generate and send contracts.

3. Then click “Confirm this assignment” if you are accepting the meet. Please contact the assigner as soon as possible if you can not accept the meet, or have questions about the assignment. If the meet is a 2 day meet or more, the assignment is connected.

Upcoming Meet Assignments:

Date	Meet Name & Host Gym	Event	Confirmed?	Contract Created?
02-04-2017	Michigan Judges Cup Host: NAWGJ- MI Show meet details	TBD	<input type="button" value="Confirm this assignment"/>	Contract not yet created
02-05-2017	Michigan Judges Cup Host: NAWGJ- MI Show meet details	TBD	<input type="button" value="Confirm this assignment"/>	Contract not yet created

Archive of meet assignments since 1/01/2016:

No entries in the archive.

4. The check mark will appear when you “Confirm this assignment”

Upcoming Meet Assignments:

Date	Meet Name & Host Gym	Event	Confirmed?	Contract Created?
11-11-2016	Illinois Judges Cup Host: NAWGJ IL Show meet details	Other	Confirmed ✓	Contract not yet created
11-12-2016	Illinois Judges Cup Host: NAWGJ IL Show meet details	Other	Confirmed ✓	Contract not yet created
11-13-2016	Illinois Judges Cup Host: NAWGJ IL Show meet details	Other	Confirmed ✓	Contract not yet created

Archive of meet assignments since 1/01/2016:

No entries in the archive.

[Click here to return to the Main Menu](#)

5. Then process the contract in the assigning system.



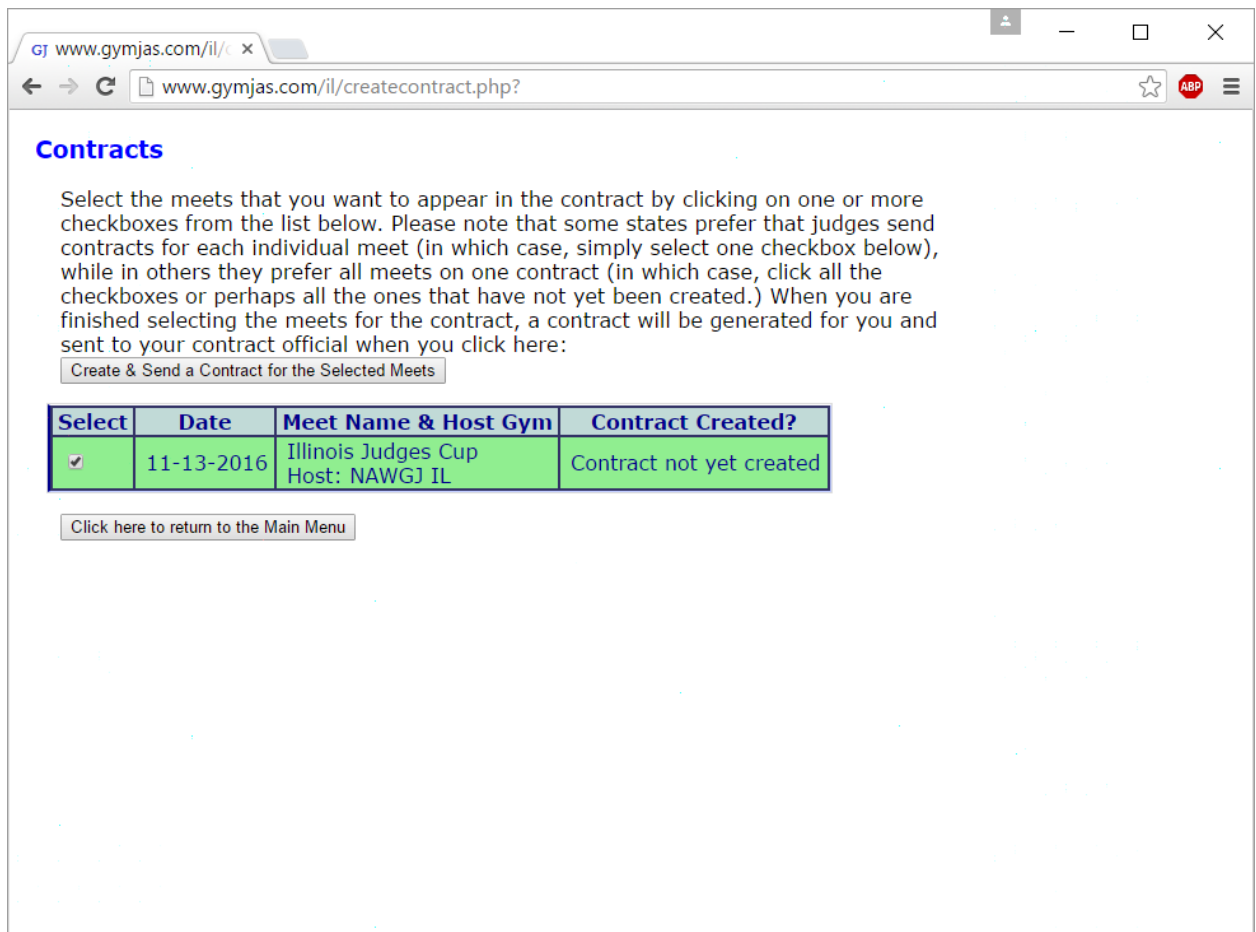
Welcome, Debra!

Select one of the following functions:

- to display a full list of names with their contact information.
- Display detailed information (including address) for the following person.
- to display your own contact and membership information and make updates if required.
- to provide the dates you are available to judge.
- to see your current list of assigned meets and to confirm new assignments.
- to see available information about a meet.
- to see all judging assignments for the next 6 weeks, as available.
- to see where all the judges live.
- to see the whole season of judging assignments.
- to generate and send contracts.



6. Check the box and click on “Create & Send a Contract for the Selected Meets. The information will be filled in based on your information in the data base (please make sure all the information in the system is correct for you).



Contracts

Select the meets that you want to appear in the contract by clicking on one or more checkboxes from the list below. Please note that some states prefer that judges send contracts for each individual meet (in which case, simply select one checkbox below), while in others they prefer all meets on one contract (in which case, click all the checkboxes or perhaps all the ones that have not yet been created.) When you are finished selecting the meets for the contract, a contract will be generated for you and sent to your contract official when you click here:

[Create & Send a Contract for the Selected Meets](#)

Select	Date	Meet Name & Host Gym	Contract Created?
<input checked="" type="checkbox"/>	11-13-2016	Illinois Judges Cup Host: NAWGJ IL	Contract not yet created

[Click here to return to the Main Menu](#)

7. The following will be displayed and click at the bottom "Click here to return to the Main Menu. This will also be emailed to you.

This contract will be emailed to the Contract Official.

Please note that if you have not kept your expiration dates current in this system, then they will not be current in this contract.

To update your expiration date information, select the "Update your info" button on the main page.

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES

Date: 08/05/16

Contract to cover the following meets:

- Date: 02/04/2017
Meet Name: Illinois Judges Cup
Host: IL NAWGJ

Meet Director: [Brooke Bennett](#)
Contact Email: [Meet Directors email](#)

Assigning Official: Christina Kearns
Email: [Assigners email](#)
Phone (cell): [Assigners phone](#)

The undersigned judge acknowledges that she/he is bound by the Constitution and the Code of Professional Responsibility of NAWGJ. Breach of this contract by the undersigned judge may, in addition to other remedies, which may pertain, result in disciplinary action under such Constitution and/or Codes. The undersigned judge acknowledges that she/he has become familiar with such materials previous to execution of this contract.

If any unforeseen problems arise in fulfillment of this contract, IMMEDIATELY contact the NAWGJ Assigning Official.

The terms and conditions of your employment are governed by the Competition Agreement and the Organization conducting the competition. Your signature on this agreement will acknowledge that you have read, understand and agree to abide by those terms and conditions. Agreement not postmarked by the deadline date will necessitate a suitable replacement at no additional cost to the Meet Director whenever possible.

Please refer to the USA Gymnastics Rules and Policies concerning travel reimbursement.

The foregoing is accepted on this date: **08/05/16** by the undersigned NAWGJ official whose rating is: **National, 4/5**

Name: [Your name here](#)
Address: [Your address here](#)
Phone: (H) [Your phone number here](#)
Email: [your email address here](#)

Signature: [your signature here](#)

USAG Membership Number: [your # Expiration: 07/31/2017](#)
NAWGJ Membership Number: [your # Expiration: 07/31/2017](#)
Background Check Expiration: [your date](#)
Safety Certification Expiration: [your date](#)

Expense Estimates: TBD

RETURN TO:
Contract Official:

Address:

Email:

The contract email has been sent from admin@gymjas.com. It was sent your email ; contract email; meet ref email

- 8. Now when you go to “Display your Schedule”, you should see a check mark and an envelope symbol if you have confirmed the assignment and created a contract.**



www.gymjas.com/il/ x

www.gymjas.com/il/dispsched.php

Upcoming Meet Assignments:

Date	Meet Name & Host Gym	Event	Confirmed?	Contract Created?
11-11-2016	Illinois Judges Cup Host: NAWGJ IL Show meet details	Other	Confirmed ✓	Contract ✉ ✓
11-12-2016	Illinois Judges Cup Host: NAWGJ IL Show meet details	Other	Confirmed ✓	Contract ✉ ✓
11-13-2016	Illinois Judges Cup Host: NAWGJ IL Show meet details	Other	Confirmed ✓	Contract ✉ ✓

Archive of meet assignments since 1/01/2016:

No entries in the archive.

[Click here to return to the Main Menu](#)

To Be Continued

**We will be updating these instructions.
It is a work in process as we all learn the new system! Thank you!**