

## JUDGES ASSIGNING

Welcome to the 2020-2021 gymnastics season.

As we progress with the Gymjas Assigning system we have made a few changes last year so please make sure you read this entire assigning document. The assigning committee consists of myself, Kathy Krebs, and the three assigners Heather Forbes, Billy Gurin, and Gwyneth Milbrath. The committee will be meeting in the fall to assign the season. The three assigners will be assigned equal number of weekends in which they will manage all meets taking place on their assigned weekends.

Please enter your meets into the Gymjas system by September 15, 2020. Please be as specific as possible and list as much information as you can. You can always go back and add information. However, we recommend putting all important information into the system when you register your meet. The assigning committee will be assigning meets based on the information in the assigning system and according to the USA Gymnastics Illinois Phase and Priority system. Once assignments are made we will NOT be able to honor additions made to judge requests, in state or out of state, meet referee requests, or requests for certain judges to not be assigned to your meet.

To enter a meet you will need to go to this link: [www.gymjas.com/il](http://www.gymjas.com/il)

- 1) Click on the *Set Up Meet* button
- 2) Double check that the gym information is correct.
- 3) Meet Directors must enter their USA Gymnastics Professional number.
- 4) Enter the location and address of your meet
- 5) Enter the number of days of the meet
- 6) Enter the meet format
- 7) Enter the number of expected athletes
- 8) Levels of gymnasts that may enter
- 9) Entry fees
- 10) There is a comment box. **If you have a judge you would like to request as meet referee, please indicate your preference in this box. *If you have Illinois judges you would like on your meet type their names in the box. Although you are able to request judges this does not guarantee that the requested judges will be available and/or assigned. Only judge's requests made in Gymjas will be honored. This includes judges wanted and judges not wanted. As per the National office of NAWGJ we are no longer able to take requests via e-mail or verbal requests. Please make all judge requests in the comment box.***
- 11) Illinois will be assigning in-state judges before out-of-state judges unless the meet director has personally invited out of state judges to judge their meets. **ASSIGNING OF OUT OF STATE JUDGES, Request of out of state judges must be made in Gymjas**
- 12) If there are judges you do NOT want on your meet, **You must list them in the comment box in Gymjas.**

**13) Requests for meet referees, judges on the meet or not on the meet, will only be considered if they are made in the Gymjas.**

**NEW THIS YEAR, we are asking all meet directors to complete a questionnaire.** These are not requirements unless required by the health department in the county of the meet or Governor's orders. COVID 19 has changed the world. Everyone has their own comfort level in regards to returning to the workforce and competitive gymnastics. By completing the questionnaire, judges will know the environment of your meet and what will be provided. The questionnaire can be found at [www.ilnawgj.com](http://www.ilnawgj.com) Once completed please send to Cheryl Schuh [webmastercheryl@gmail.com](mailto:webmastercheryl@gmail.com) Results of all meets will be posted on our website.

There is an assigning fee of \$3 per judge assigned. If your meet is entered less than 30 days prior to the competition, as per Rules and Policies the assigning fee will be \$5 per judges. Please make checks payable to IL NAWGJ and send \$3 per judge to:

**SUE WOLOSZYK**  
415 HORIZON DR. WEST  
ST. CHARLES, IL 60175

Your meet status will be pending in the system's calendar until your assigning fees are received. Once received the meet status changes to approved.

**Meets will not be assigned until assigning fees are received regardless of phase and priority. All assigning fees must be paid by October 1<sup>st</sup> to retain your judge priority.**

You may add your meet immediately; however, your meet must be approved by the Illinois USA Gymnastics Committee before NAWGJ will assign your judges. Please note that the Illinois USA Gymnastics Committee prioritizes by Phase One, Two, and Three and they provide NAWGJ with a list of meet priority for assigning purposes. Having the Phase One and Two meets in the system will help meet directors who are in Phase 3 determine a good weekend for hosting a competition. The Illinois USA Gymnastics Committee may discourage you from selecting a particular weekend if your desired weekend already has multiple meets. ***If you chose to put your meet on a busy weekend and no Illinois judges are available, we will attempt to find you out of state judges but cannot guarantee judges will be available.***

Assigning will start taking place in the fall. Once your assigning fees are received and your meet is assigned, you will be contacted by the assigner assigned to your weekend. You will also receive e-mails with each judge's contract when each judge accepts their assignment. Your meet referee will be in contact with you concerning the specifics of your meet, including confirmed report times, event assignments, travel/hotel needs, etc.

Hoping for a great 2020-2021 gymnastics season,

Linda McDonald  
Illinois State Judging Director  
[lindailsjd@gmail.com](mailto:lindailsjd@gmail.com)